

**Instructions:**

- Complete sections 1 and 2 by March 1 of your first year** in a SOS graduate program (students entering a doctoral program without a master's degree submit this March 1 of their 2<sup>nd</sup> year).
- Submit form to your graduate coordinator with signatures, who will return a copy to you.
- Complete section 3 by September 15 of your second year** (3<sup>rd</sup> year for those entering a doctoral program without a master's degree) and resubmit form to graduate coordinator. If you wish to change your chair, please use a new form.
- To add a co-chair or member who is not already on the appropriate program's [Graduate Faculty](#), submit a petition to the graduate coordinator along with the new member's CV and date of birth.
- Enter committee selections into your iPOS for SOS and Graduate College approval.

**Part I: Student Information**

Student Name	ASU ID #
Program	Date

**Part II: Supervisory Committee Chair/Co-Chair Selection** (submit by March 1 of 1<sup>st</sup> year)

*By signing below, the committee leaders and members acknowledge their consent to serve on the supervisory committee for the student named above. The student should furnish you with a copy of their program handbook. Any questions about program requirements and procedures may be fielded to the graduate coordinator.*

Name	Academic Unit	Signature	Date
Chair or Co-Chair (circle one)			
Co-Chair (optional)			

**Part III: Full Committee Selection** (submit by September 15 of 2<sup>nd</sup> year)

*By signing below, you consent to serve on the supervisory committee for the student named above. The student must furnish you with a copy of their program handbook. Any questions may be fielded to the graduate coordinator at [sosgradadvising@asu.edu](mailto:sosgradadvising@asu.edu).*

Name	Academic Unit	Signature	Date
Co-Chair (fill in ONLY if adding new co-chair)			
Member			
Member			
Member (optional)			

**Part IV: Graduate Committee Chair or Graduate Director Approval**

Name	Signature	Date
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